




The banner features the Salvation Army logo on the left, the text "Giving Hope Today" next to it, and "SAMIS 4.0" in a large, stylized font. The background is a digital-themed image with binary code and glowing lines.

# SAMIS 4.0

Rolls Training Supplement

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The diagram shows four 3D rectangular boxes representing different rolls: Friends Roll (grey), Senior Recruit Roll (gold), Adherent Roll (dark red), and Junior Soldier Roll (light green). The Senior Soldier Roll (dark blue) is also present but not labeled with text in the diagram. In the center, text states: "All regular attenders must be counted on one of these rolls." At the bottom, there is a navigation bar with the text "GO TO" followed by buttons for "FRIENDS", "RECRUITS", "JR SOLDIER", "SR SOLDIER", and "ADHERENT".

Friends Roll

Senior Recruit Roll

Adherent Roll

All regular attenders  
must be counted on  
one of these rolls.

Junior Soldier Roll

Senior Soldier Roll

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## How to Update Your Rolls

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## Moving Members between Rolls

In SAMIS 4.0 you enter the roll on which you wish to **ADD** members, and choose which roll they are coming **FROM**.

Enter Roll Changes for: Friends Roll

Program Detail	New Changes	Save
Add - from Adherents Roll	0	Clear
Add - from another Corps	0	
Add - from Junior Soldiers Roll	0	
Add - from Senior Recruits Roll	0	
Add - from Senior Soldiers Roll	0	
Add - Other	0	
Remove - Other	0	
Remove - PTG/Deceased	0	
Remove - to Another Corps	0	

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For instance, if you wish to add new Adherents, recently enrolled or transferred, you select the Adherents Roll, and indicate where the new members are coming FROM.

The screenshot displays a web application interface for managing membership rolls. On the left, a table lists various rolls with their current and previous member counts and a 'Select' button. The 'Adherents Roll' is highlighted with a red box. Below this table are two smaller tables for 'Changes for Active Month' and 'Other Changes'. On the right, a form titled 'Enter Roll Changes for: Adherents Roll' allows users to specify where new members are being added from, with options like 'from another Corps', 'from Friends Roll', 'from Junior Soldiers Roll', 'from Junior Recruits Roll', 'from Senior Soldiers Roll', 'Other', 'Remove - Other', 'Remove - FTG Deceased', and 'Remove - to Another Corps'. A red box highlights the 'Add' options in this form.

Friends Roll	Members End of Last Month	Members Start of this Month	Roll Category	Enter/Get Adherents
Adherents Roll	122	122		Select
Friends Roll	11	11		Select
Junior Soldiers Roll	0	0		Select
Recruit Roll - SR	0	0		Select
Senior Soldiers Roll	37	37		Select

Activity	Adherent	Friends	Jr. Soldier	Sr. Soldier	Recruit	Other Corps
Added From:	0	0	0	0	0	0

Activity	Reinstated	Added Other	Removed Other	Transferred to Other Corps	To Other Corps	Enrolled
Other Changes:	0	0	0	0	0	0


New Adherents could be transferred from the Friends Roll, or Sr. Recruit's Roll. However, if the Sr. Recruit's Roll was not updated while they were involved in classes, you might bring them directly from the Friends Roll.

GO TO **FRIENDS** **RECRUITS** **JR SOLDIER** **SR SOLDIER** **ADHERENT**

It is expected that units will update the Rolls on a monthly basis, so that reports will be current and up to date when collecting membership statistics divisionally or territorially.

Updating on a monthly basis will help units remember to track new births, new contacts, recruits and enrollments more efficiently.

GO TO **FRIENDS** **RECRUITS** **JR SOLDIER** **SR SOLDIER** **ADHERENT**



## What Are The Guidelines for Who is Counted on Each Roll?

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**Friends Roll**  
Ages 0+ including infants and children (except those counted on the Junior Soldier Roll), and all individuals who have a significant connection and are not on either the Sr. Recruits Roll, Adherents Roll, or Sr. Soldier's Roll.

Cradle Roll and Sunday School rolls are not counted in reports, so all infants/children on those rolls should also be counted on this roll.

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**Friends Roll**  
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Cradle Roll and Sunday School rolls are not counted in reports, so all infants/children on those rolls should also be counted on this roll.

**Senior Recruit Roll**  
Ages 14+ who are prospective members should be added here for a time period, pending Soldiership/Adherents classes.

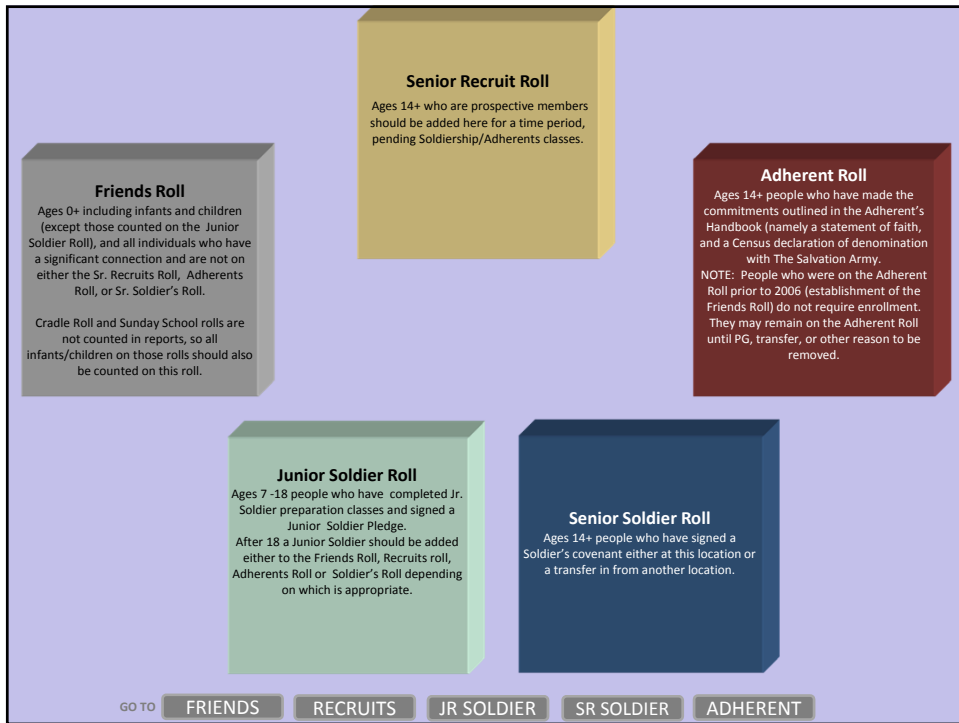
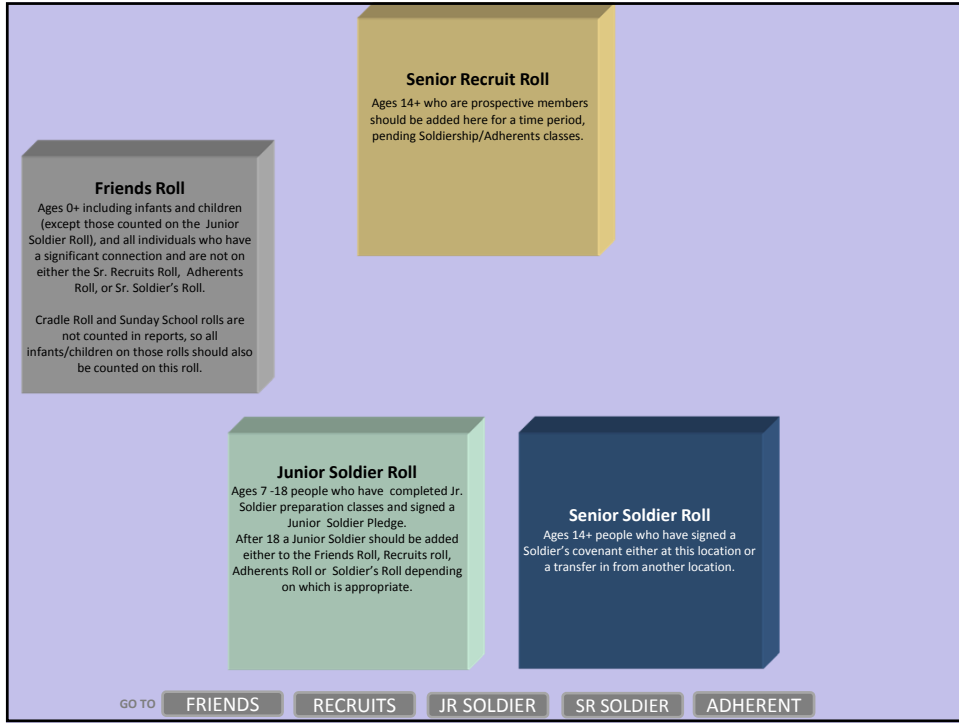
GO TO **FRIENDS** **RECRUITS** **JR SOLDIER** **SR SOLDIER** **ADHERENT**

**Friends Roll**  
Ages 0+ including infants and children (except those counted on the Junior Soldier Roll), and all individuals who have a significant connection and are not on either the Sr. Recruits Roll, Adherents Roll, or Sr. Soldier's Roll.  
  
Cradle Roll and Sunday School rolls are not counted in reports, so all infants/children on those rolls should also be counted on this roll.

**Senior Recruit Roll**  
Ages 14+ who are prospective members should be added here for a time period, pending Soldiership/Adherents classes.

**Junior Soldier Roll**  
Ages 7 -18 people who have completed Jr. Soldier preparation classes and signed a Junior Soldier Pledge.  
After 18 a Junior Soldier should be added either to the Friends Roll, Recruits roll, Adherents Roll or Soldier's Roll depending on which is appropriate.

GO TO **FRIENDS** **RECRUITS** **JR SOLDIER** **SR SOLDIER** **ADHERENT**



# How Should People Move Through The Rolls?

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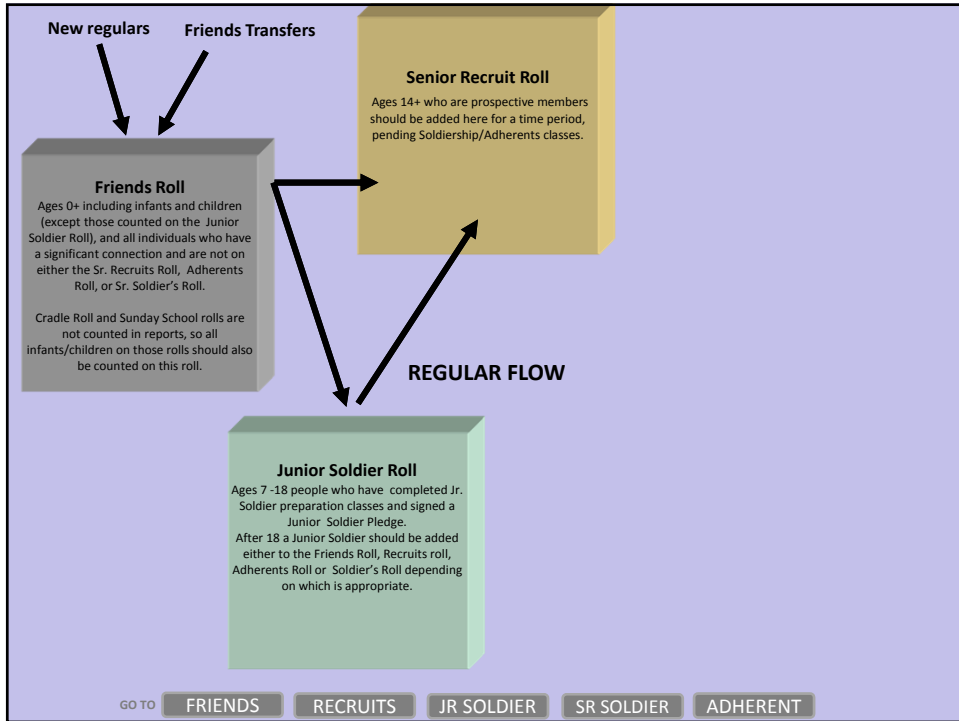
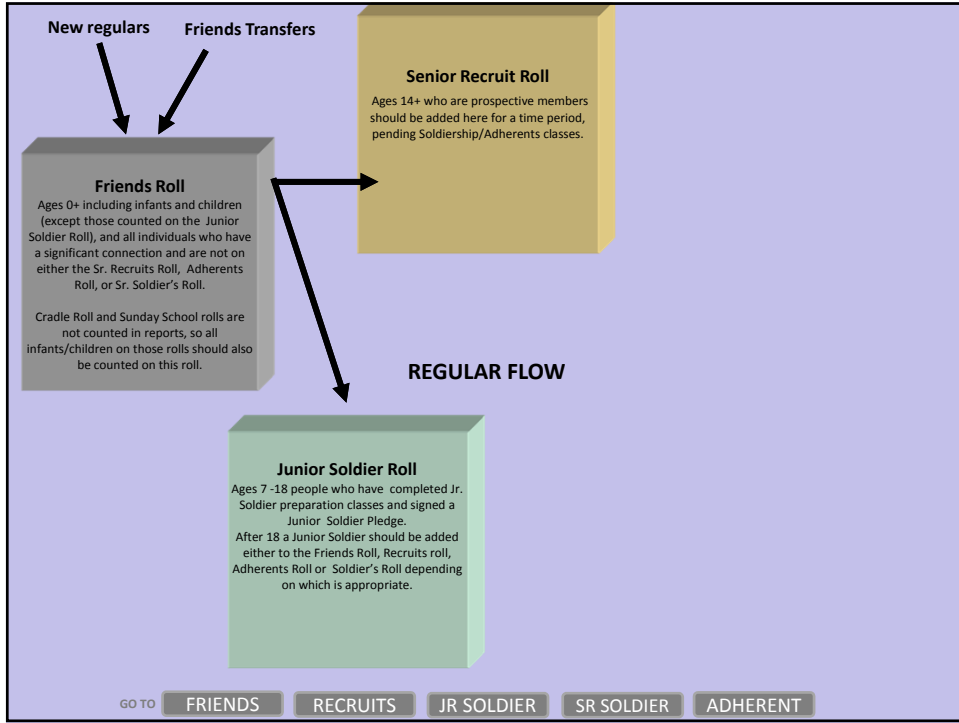
New regulars Friends Transfers

**Friends Roll**  
Ages 0+ including infants and children (except those counted on the Junior Soldier Roll), and all individuals who have a significant connection and are not on either the Sr. Recruits Roll, Adherents Roll, or Sr. Soldier's Roll.

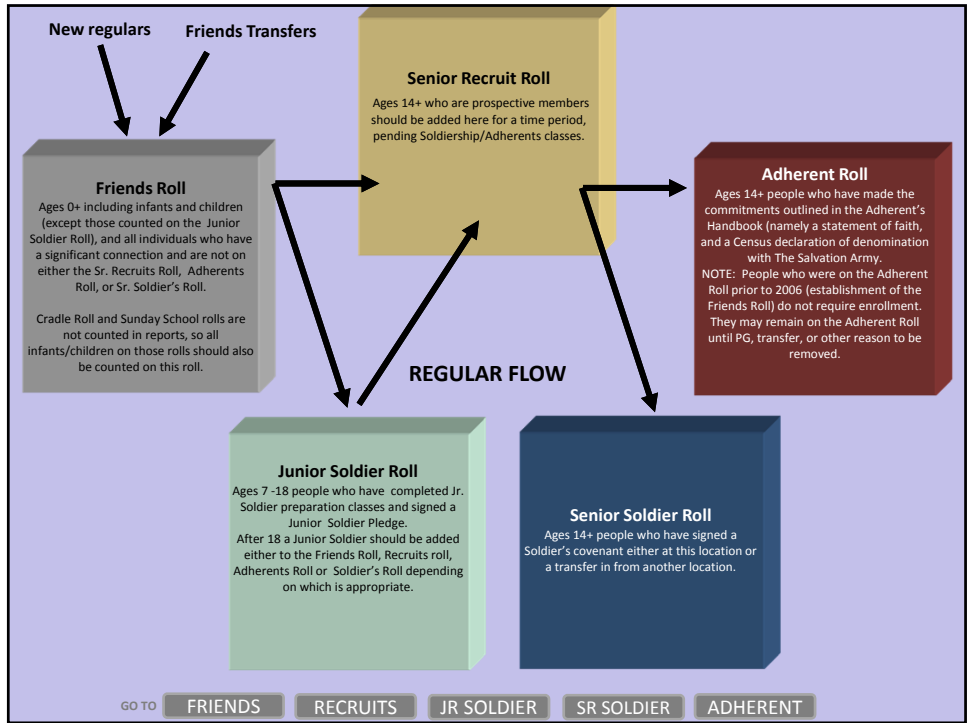
Cradle Roll and Sunday School rolls are not counted in reports, so all infants/children on those rolls should also be counted on this roll.

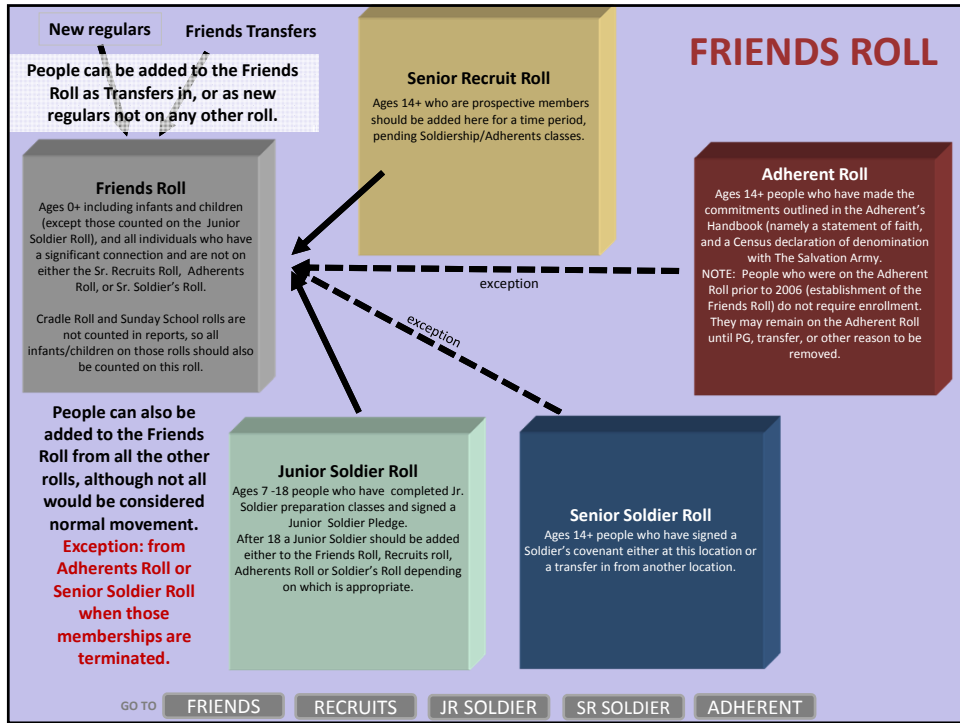
REGULAR FLOW

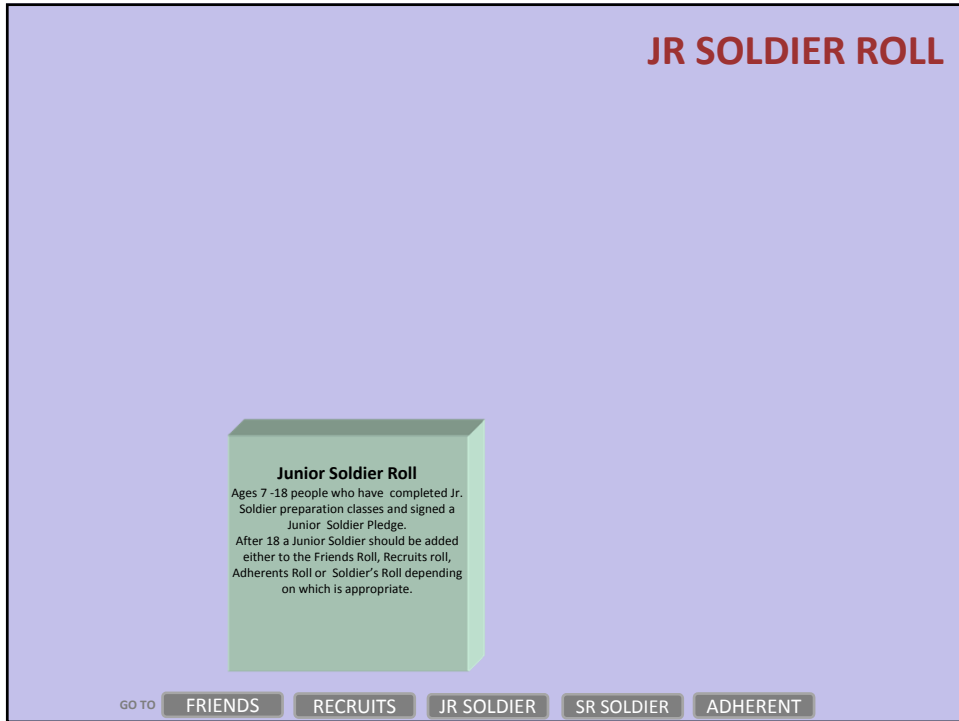
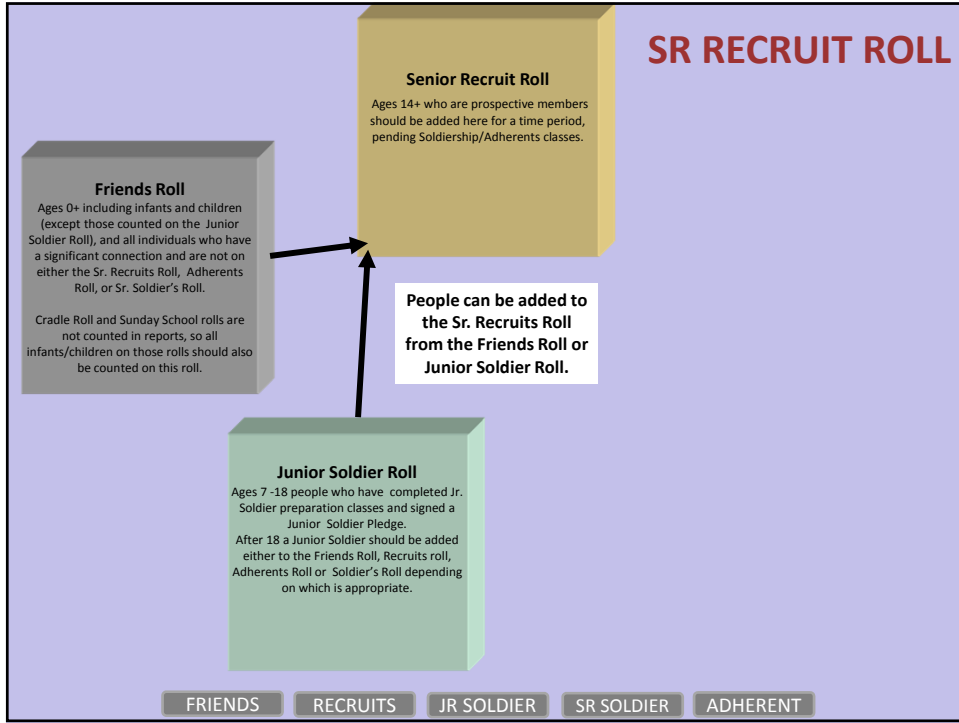
GO TO [FRIENDS](#) [RECRUITS](#) [JR SOLDIER](#) [SR SOLDIER](#) [ADHERENT](#)

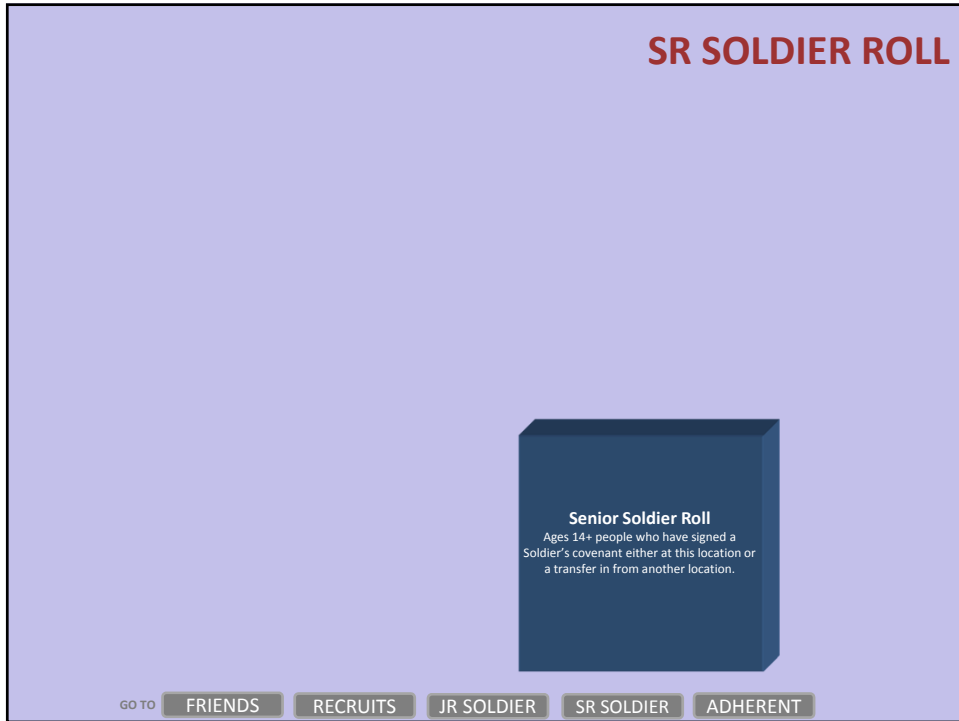
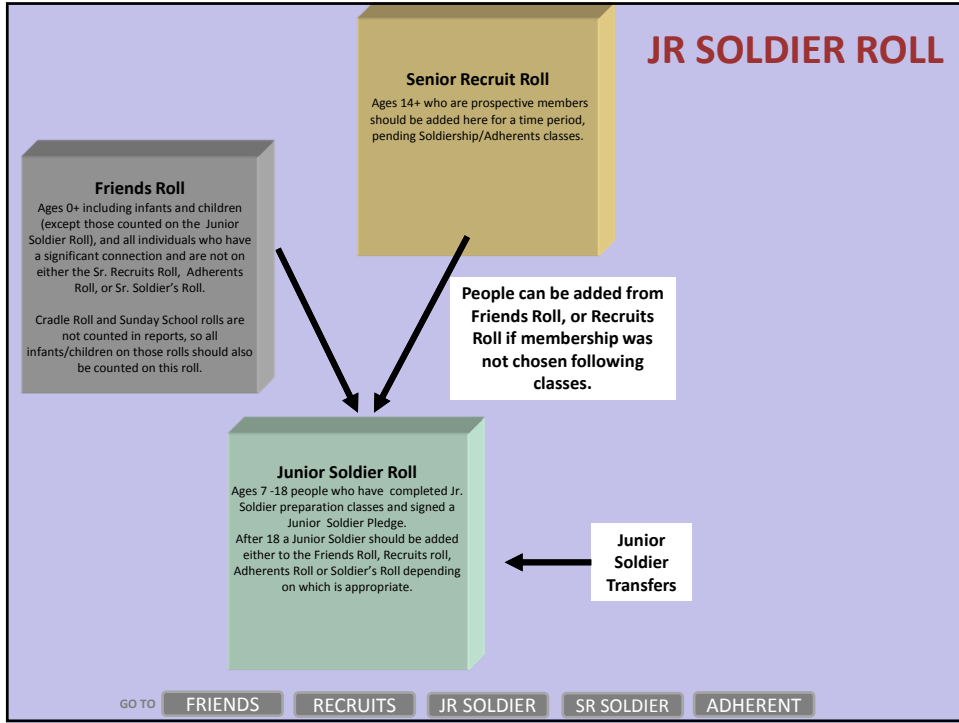


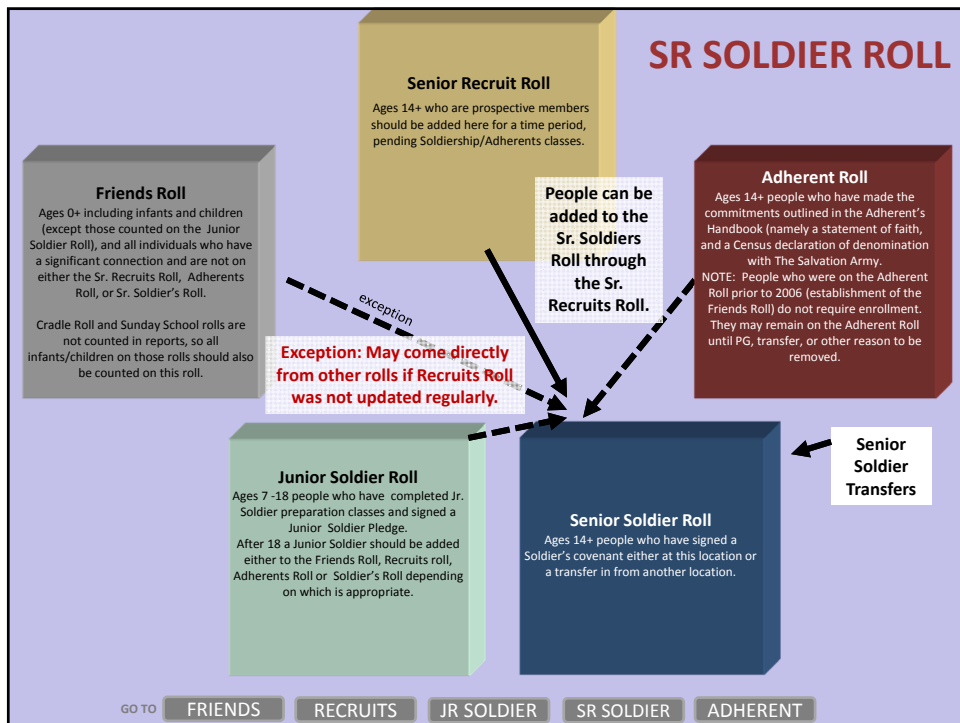
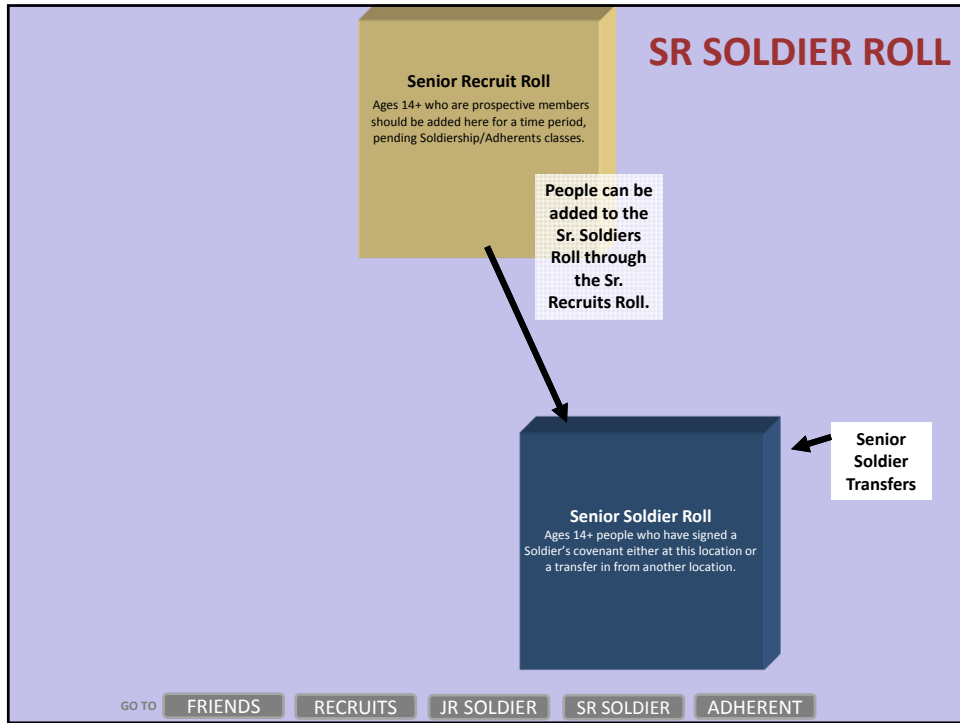












## ADHERENT ROLL

**Adherent Roll**  
Ages 14+ people who have made the commitments outlined in the Adherent's Handbook (namely a statement of faith, and a Census declaration of denomination with The Salvation Army.  
NOTE: People who were on the Adherent Roll prior to 2006 (establishment of the Friends Roll) do not require enrollment. They may remain on the Adherent Roll until PG, transfer, or other reason to be removed.

GO TO FRIENDS RECRUITS JR SOLDIER SR SOLDIER ADHERENT

## ADHERENT ROLL

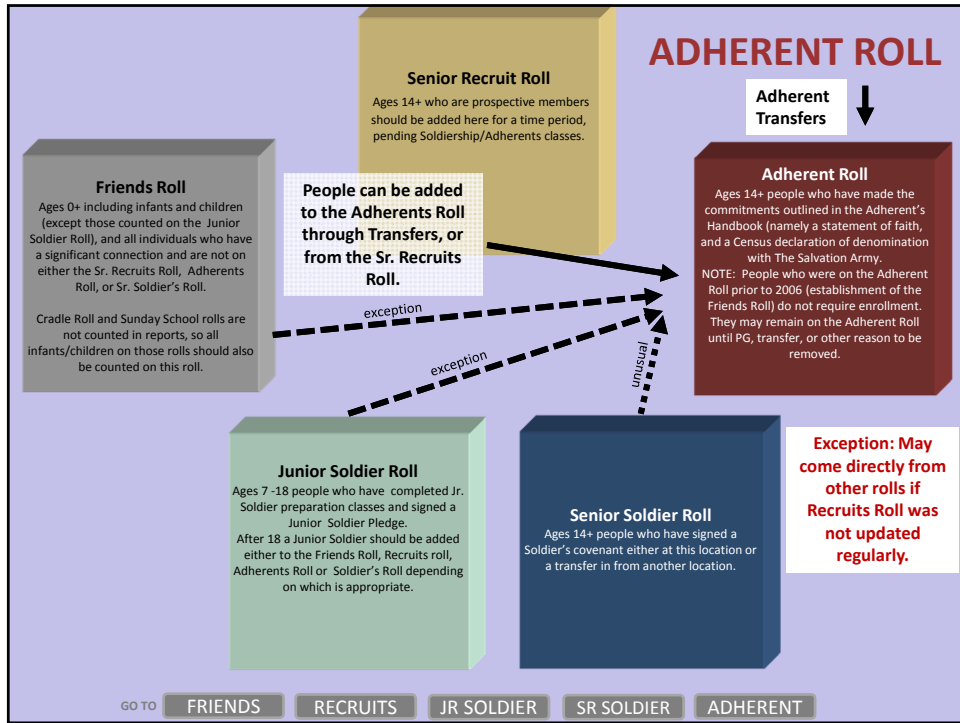
**Senior Recruit Roll**  
Ages 14+ who are prospective members should be added here for a time period, pending Soldiership/Adherents classes.

**Adherent Transfers** ↓

**Adherent Roll**  
Ages 14+ people who have made the commitments outlined in the Adherent's Handbook (namely a statement of faith, and a Census declaration of denomination with The Salvation Army.  
NOTE: People who were on the Adherent Roll prior to 2006 (establishment of the Friends Roll) do not require enrollment. They may remain on the Adherent Roll until PG, transfer, or other reason to be removed.

People can be added to the Adherents Roll through Transfers, or from the Sr. Recruits Roll.

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Corps Membership Collection Numbers must be generated through SAMIS.

## REVIEW DOCUMENTS

### CORPS MEMBERSHIP Collection Form

January 2011 to December 2011

	Added										Removed							Members New or Not	
	# of Members at End of Prior Month	# Transferred from Sr. Soldier's Roll	# Transferred from Recruits Roll (DTP)	# Transferred from Jr. Soldier's Roll	# Transferred from Adherents Roll	# Transferred from Friends Roll	# Transferred from other Corps	# Reinstated	# Other	# Transferred to Sr. Soldier's Roll	# Transferred to Recruits Roll (DTP)	# Transferred to Jr. Soldier's Roll	# Transferred to Adherents Roll	# Transferred to Friends Roll	# Transferred to Another Corps	# Proposed to leave	# Removed (PtoG/Deceased)		
Sr. Soldiers	430	0	0	0	0	1	9	0	0	0	0	0	0	1	0	17	4	2	422
Sr. Recruits	47	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	45
Jr. Soldiers	54	0	0	0	7	0	0	0	0	0	0	0	0	0	0	0	0	0	50
Adherents	750	1	0	0	0	0	0	0	0	0	0	7	0	0	0	0	0	4	740
Friends	311	0	0	0	0	0	0	0	27	1	0	0	0	0	4	0	0	20	316
Total	1,003	1	0	0	7	1	12	0	27	1	0	7	0	0	28	9	20	1,579	

\* These figures must reconcile with the number of names on your Corps rolls at the end of the year.  
 \* These figures will be adjusted in SAMIS by CHG following your submission of the completed collection form & the addition & removal worksheets.  
 \* A completed Growth History page will be provided for you at the CHG review visit.

This means that all numbers for rolls in SAMIS must be accurate.

Signatures: Please type name of person then print form and sign.

Corps Officer \_\_\_\_\_  
 Corps Sergeant Major/Local Officer \_\_\_\_\_  
 Divisional Headquarters \_\_\_\_\_  
 Date \_\_\_\_\_

GO TO FRIENDS RECRUITS JR SOLDIER SR SOLDIER ADHERENT

The ADDITIONS/REMOVALS form has been revised.

## REVIEW DOCUMENTS

These two pages have been merged into one page and names only need to be entered once. Examples are found below.

#### EXAMPLES

- Jane Doe has been enrolled as a Sr. Soldier - from the Sr. Recruits roll. An 'A' has been entered under 'ADD - Sr. Soldier', and a 'T' has been entered under 'REMOVE - Sr. Recruits'. This shows movement between Rolls. a 'REASON' is not required for this entry.
- John Smith has been removed from Jr. Soldier. An 'R' under 'REMOVE - Jr. Soldier' indicates this change. And a 'check' has been entered under 'REASON - To Other Church/Corps' by way of explanation.
- Mary Brown has been enrolled as a Sr. Soldier - from the Adherents roll. An 'A' has been entered under 'ADD - Sr. Soldier', and a 'T' has been entered under 'REMOVE - Adherents'. This shows movement between Rolls. a 'REASON' is not required for this entry.
- Tom Thumb has been removed from the Sr. Soldier roll - and the reason indicated is PtoG/Deceased.

**CORPS MEMBERSHIP: ADDITIONS AND REMOVALS**  
 Enter names ONCE in the table below, indicating movement accordingly.

NAME	ADD				REMOVE				REASON	COMMENTS
	To Sr. Soldier's Roll	To Recruits Roll (DTP)	To Jr. Soldier's Roll	To Adherents Roll	To Sr. Soldier's Roll	To Recruits Roll (DTP)	To Jr. Soldier's Roll	To Adherents Roll		
Jane Doe				A					T	
John Smith								R		
Mary Brown				A					T	
Tom Thumb								R		

When completed it will be easy to see which names require a Divisional sign-off, by scanning down the REASON column and highlighting those under REMOVE - Verified NonAttendance, and those with 'COMMENTS' explaining other reasons which may apply.

GO TO FRIENDS RECRUITS JR SOLDIER SR SOLDIER ADHERENT



# GROWTH HISTORY OVERVIEW

## WHAT'S NEW?

- Numbered sections for easy reference.
- Indication of Music & Gospel Arts Activities
- Statistics for COMMUNITY MINISTRIES

## REVIEW DOCUMENTS

The screenshot shows a detailed report with sections numbered 1 through 9. Red arrows point from the 'WHAT'S NEW?' text to these sections. A legend at the bottom right of the report is also pointed to by an arrow from the 'REVIEW DOCUMENTS' text.

GO TO

FRIENDS	RECRUITS	JR SOLDIER	SR SOLDIER	ADHERENT
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## REVIEW DOCUMENTS

These changes will ensure that:

- SAMIS statistics are up-to-date and accurate for divisional/territorial quarterly or annual statistics checks.
- The Commissioner's report will be more accurate.
- Moving forward, SAMIS can be relied upon to generate a clear and accurate picture of the territory.

GO TO

FRIENDS	RECRUITS	JR SOLDIER	SR SOLDIER	ADHERENT
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