

Praesidium Academy Quick Start Guide



Welcome to Praesidium Academy! Below, you will find instructions for enrolling and logging in to training. If you have any questions, please contact our Support Team at support@praesidiuminc.com or 817-801-7773.

To Enroll: (for new learners)

1. Go to <https://www.praesidiumacademy.com/redeem>
2. Fill in your contact information including First Name, Last Name, Email Address, and desired Password.
3. Enter the appropriate registration code for your organization (below).
4. Click **Validate** to confirm registration code.
5. Click the checkbox to agree to the Terms & Conditions.
6. Click **Redeem**.
7. Write down your user login and password for future reference.
8. Answer the **Registration Questions** about your status and role within the organization.
9. Click **Save & Continue**.
10. To begin taking training immediately, scroll down and click a course to start the content.

To Login: (for returning learners)

1. Go to <https://www.praesidiumacademy.com/learn>
2. Fill in your email address and password.
3. Click the blue Sign In button.
4. Complete the 5 profile questions (if this is your first time signing in)
5. On the next page, scroll down and select the course you want to open and view.

Organizational Registration Codes

Organization: Salvation Army – Canada & Bermuda Territory

Organization	Registration Code
(HQ) Salvation Army – Canada & Bermuda Territory	reg-salvationarmycanada-705-canberterritoryhq
TSACB – Atlantic Division	Reg-salvationarmycanada-705-atlanticdivision
TSACB – British Columbia	reg-salvationarmycanada-705-britishcolumbia
TSACB – Ontario	reg-salvationarmycanada-705-ontario
TSACB – Ontario – Social Services	reg-salvationarmycanada-705-ontariosocialservices
TSACB – Prairies and Northern Territories Division	reg-salvationarmycanada-705-prairiesnorthernterritories