

Employment Opportunity

The Salvation Army Ontario Division

Position Title:	Christmas Kettle Coordinator	Competition #:	20-098
Ministry Unit:	Peterborough Temple CFS	Position Type:	Temporary Full Time
Salary Range:	\$14.00 - \$19.60 per hour	Date posted:	September 24, 2020
City:	Peterborough	Posting Expires:	October 16, 2020
Applications Accepted By:			
E-mail: Meredith_Chin@can.salvationarmy.org Attention: Meredith Chin <p style="text-align: center;">Please no phone calls.</p>		Mail:	
Position Description			
<p>The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.</p> <p>Mission Statement The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.</p> <p>Core Values The Salvation Army Canada and Bermuda has four core values:</p> <p>Hope: We give hope through the power of the gospel of Jesus Christ. Service: We reach out to support others without discrimination. Dignity: We respect and value each other, recognizing everyone's worth. Stewardship: We responsibly manage the resources entrusted to us.</p>			
RESPONSIBILITIES:			
<ul style="list-style-type: none"> • Provide general oversight of the Kettle campaign • Responsible for securing locations and establishing good rapport with all business establishments • Responsible for finding, scheduling, and providing oversight of Kettle workers/volunteers • Ensure that the appropriate contracts and insurances are in place • Oversee the pick-up and drop off of all Kettles • Responsible for counting and depositing Kettle money/cheques • Responsible for reporting daily dollar amounts to Community & Family Services supervisor 			
QUALIFICATIONS:			
<ul style="list-style-type: none"> • High School graduate • Minimum one year experience in volunteer coordination • Excellent interpersonal, communication and organizational skills • Ability to work independently as well as in a team-oriented setting • Proficient computer skills including; Microsoft Word, Excel and Internet • Knowledge of available resources in the community 			

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. Each position contributes to the mission of The Salvation Army.

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- Able to work in compliance with The Salvation Army Mission Statement
- Comfortable working in a Christian environment with the ability to demonstrate empathy and compassion
- Possess a valid driver's license with access to a reliable vehicle

Successful candidate will be required to provide upon hiring:

- A clear criminal record check
- A clean drivers abstract

HOURS: 35 hours per week. Flexible hours with split shifts/ evening work

The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.

We thank all applicants, however, only those candidates to be interviewed will be contacted.

Internal Applicants, please advise your managing supervisor of your intentions prior to submitting your application.