

FILLABLE WORKSHEETS

Step 1: Set the Scene

What is the problem?

Who does the problem impact?

Who should be involved in the decision-making process? Whose voices need to be heard?

Step 2: Gather and Assess Information

What are the relevant facts?

What missing information can be discovered? If relevant information cannot be discovered, how will that affect the process?

Step 3: Examine Ethical Resources

Examine the problem in the light of these ethical resources:

- the Bible
- the mission, vision and values of The Salvation Army in Canada and Bermuda:
salvationist.ca/mission-vision-and-values
- The Salvation Army's International Positional Statements:
salvationarmy.org/isjc/ips
- The Salvation Army's policies and procedures
- any values, principles, rights, responsibilities and interests held in your local Salvation Army context
- any personal or professional beliefs, values or responsibilities held by the individuals or institutions involved

Include any additional ethical resources that might provide useful guidance.

(continued)

Step 3: (continued)

Step 4: Evaluate Possible Responses

Broadly speaking, what courses of action are possible?

Option 1

Option 2

Option 3

Weigh the consequences (harms and benefits).		
Option 1	Option 2	Option 3

Will it fulfil all responsibilities toward those impacted by the problem?		
Option 1	Option 2	Option 3

What kind of pattern will this establish for the future?		
Option 1	Option 2	Option 3

Will anyone's integrity be compromised?		
Option 1	Option 2	Option 3

Step 5: Make the Decision and Act On It
<p>Choose the most appropriate course of action and carry it out.</p>

Step 6: Reflect on the Decision

Did the course of action go as planned?

Despite your best efforts, does anyone feel their ethical integrity has been compromised by the decision?

Should steps be taken to ensure such a decision need not be made again?