



Assessing Multiple Facilities during a Review

Preamble

The Social Services Department reviews a number of Ministry Units that have programs operating in multiple facilities. This document will act as a guide for the determination of when to assess multiple facilities.

Criteria & Process:

When a Ministry Unit operates programs at multiple facilities, an assessment of all locations is required. This includes facilities leased and/or owned by The Salvation Army Ministry Unit.

A facility at a separate location warrants review if the Ministry Unit offers program(s) and have staff at the site. This includes but is not limited to: sheltering services, regular case management, or group programming. If the program operates solely in the community or in clients' homes, the facility chapter does not apply.

The Supplementary Facility document is used to assess facilities at separate location(s) where the Ministry Unit operates programming. The square root of the sum of the results of this document will be combined for one overall Chapter 3: Facility rating, while comments will be delineated to provide clear action-oriented steps for each facility.

Disclaimer:

All standards in the supplementary facility document is applicable unless otherwise indicated.

The Accreditation Team may consider certain standards as not applicable ahead of the onsite review. This decision will be made on a case by case basis based on the documentations submitted.

Ministry units are advised to verify on an ongoing basis that they are meeting the terms of their lease agreement, and/or most up-to-date municipal and zoning by-laws.

Additional Comments

If a Ministry Unit have questions and concern regarding the requirement of the Facility and/or the Supplementary Facility document, Ministry Unit Lead is encouraged to connect with the Social Services Regional Consultant and/or Accreditation Team for clarification and support.

Scheduling will be adjusted to allow for review of all locations during review period.

Reference

Chapter 3 Facility Scoring Rationale

Facility Assessment Matrix