* 1. **Resident-based Rese****arch Protocols**

Department: Assisted Living

Approved By: Executive Team

Issue Date: April 12, 2016

Updated:

**Policy:**

Individuals or organizations wishing to perform research at Southview Heights & Terrace on issues related to the services we provide will be required to fully disclose the nature and objectives of their research and receive approval before proceeding.

**Procedure:**

Consideration to approve research within our facility directly or indirectly involving our guests will be based on the following:

* compatibility of the research with our mission, principles and values
* the duration, scope, subject, intent and potential positive outcomes of the research
* the effect such research will have on the residents of the Southview community
* the effect such research will have on programs, and on our internal resources, including Staff
* the potential to improve or introduce new community partnerships

All research must be approved by the Executive Director who may request an MOU or Letter of Understanding. All research tools, surveys, methods, interview formats will be reviewed and pre-approved in advance of the research.

Researchers will always be required to:

* complete a criminal records check
* report to an assigned responsible Manager
* follow all applicable policies governing “Staff”
* follow and sign-off on TSA Code of Conduct and Confidentiality Policies
* perform research only in approved / designated areas of Southview and at approved times
* wear a Volunteer or approved organizational nametag / identification
* agree that Southview reserves the right to postpone or cancel research if it is determined doing so is in the best interest of the residents or the facility and its programs