Resident and Family Responsibilities

|  |  |
| --- | --- |
|   | Respect the rights and needs of other residents, families, staff, and volunteers.  |
|    | Respect the rights of staff to work in an environment which is free from harassment.  |
|    | Treat fellow residents and the staff with courtesy and consideration and manage conflict in a respectful manner.  |
|    | Respect the diverse backgrounds and interests of others who are different from them.  |
|    | Observe the Isabel and Arthur Meighen Manor’s policy and procedures and report violations to appropriate staff.  |
|    | Give the Home an opportunity to correct a complaint by speaking directly to the supervisor or by using a compliment/complaint form.  |
|    | Report promptly anything he/she feels is a safety concern.  |
|    | Provide truthful information to the staff and administration concerning all aspects of his/her mental, physical and financial status, and of any relevant change in these.  |
|    | Smoke only in designated outside areas which are located a minimum of nine (9) meters from any entrance to the home or from any other resident's bedroom window or office window.  |
|    | Be responsible for his/her own personal belongings including repairs to wheelchairs, hearing aids, razors, glasses and dentures belonging to the resident.  |
|    | Sign out, in accordance with our Home's policy, when leaving the unit.  |
|    | Ensure that bills are paid on a timely basis.  |
|    | Adhere to policies prohibiting gratuities or gifts to staff or any involvement in a resident's personal business matters such as cashing cheques or paying bills.  |
|    | Refrain from requesting staff to witness a will or any other legal documents.  |