Resident and Family Responsibilities

|  |  |
| --- | --- |
|  | Respect the rights and needs of other residents, families, staff, and volunteers. |
|  | Respect the rights of staff to work in an environment which is free from harassment. |
|  | Treat fellow residents and the staff with courtesy and consideration and manage conflict in a respectful manner. |
|  | Respect the diverse backgrounds and interests of others who are different from them. |
|  | Observe the Isabel and Arthur Meighen Manor’s policy and procedures and report violations to appropriate staff. |
|  | Give the Home an opportunity to correct a complaint by speaking directly to the supervisor or by using a compliment/complaint form. |
|  | Report promptly anything he/she feels is a safety concern. |
|  | Provide truthful information to the staff and administration concerning all aspects of his/her mental, physical and financial status, and of any relevant change in these. |
|  | Smoke only in designated outside areas which are located a minimum of nine (9) meters from any entrance to the home or from any other resident's bedroom window or office window. |
|  | Be responsible for his/her own personal belongings including repairs to wheelchairs, hearing aids, razors, glasses and dentures belonging to the resident. |
|  | Sign out, in accordance with our Home's policy, when leaving the unit. |
|  | Ensure that bills are paid on a timely basis. |
|  | Adhere to policies prohibiting gratuities or gifts to staff or any involvement in a resident's personal business matters such as cashing cheques or paying bills. |
|  | Refrain from requesting staff to witness a will or any other legal documents. |