GATEWAY OF HOPE – Policy & Procedure Manual

**Langley, BC**

2.4.35 Training

Department: Volunteering

Approved By: Planning Team

Issue Date: February 2010

Updated: June 2016

All volunteers must understand the nature of his/her assignment, and the expectations regarding their service. Volunteers will receive specific training to provide them with the information and skills necessary to perform their assignment.

Volunteers will not be expected to perform his/her assignment without adequate training.

Volunteer training may/will include on-the-job training and/or a buddy system of support and education.

Wherever possible and/or appropriate, volunteers will be given opportunity to attend workshops/seminars relating to the volunteers area of responsibility and or areas of interest for further advancement.