## Bed Checks

Issued By: Executive Director

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When performing the routine ECRF bed checks, another Staff Member will be on CRF floor at the time of the inspection. Such support will occur 2 times per night at the time of the bed check in accordance with CSC SOPs.

Support Services personnel will be required to accompany the ECRF staff member while the inspecting ECRF staff member performs the bed check, if the second ECRF staff member is not available. The supporting staff member will maintain an eyes-on watch of the ECRF staff member performing the bed checks and will assist the inspecting staff member in case of emergencies. An eyes-on watch will be maintained by the supporting staff member by positioning themselves in the corridor in order to maintain visual watch while single room bed checks are completed. In the case of POD apartment bed checks the supporting staff member is required to position themselves just inside the apartment entrance in order to maintain a visual of the inspecting staff member.

Whether in person, or by radio, the Support Services staff member must be requested to attend by the CRF Staff member performing the bed check. The CRF Staff member must also notify, by phone or by radio, the Front Desk staff prior to, and immediately following, completion of the check.

During the shift, a minimum of two (2) random bed checks should be completed, with at least two (2) hours between checks. Additional bed checks are encouraged to be made with cause.

In the case of ECRF, the Front Desk will track the ECRF Staff movements on the security cameras, maintain an active listening watch of the hand-held radio frequency and notify Support Services of any concerns. (see policy 8.1.30)