

Here is a sample of how **Spiritual Care Progress Notes** would be developed in the documentation of Chaplain-Client Interactions. Please note the progression by date and the use of D-A-R recording formula.

Documentation

- **Progress Notes / Case Management Notes/ Follow-Up**

- Date Action Taken.... Will continue to

12/10/11 – Today the client reported feeling depressed. Reflecting on the anniversary of his wife's death. Front desk worker suggested he come and talk to chaplain.

Spent time talking of memories.

Led client in ritual of remembrance.

Had Prayer.

Established a follow-up appointment.

15/10/11 – Client expressed gratitude for last meeting. Would like to begin attending a grief support group. Referral will be made through Case Worker.

19/10/11 – Today when client came to the office he presented more upbeat and content. We chatted briefly, he asked me to pray with him to keep on being strong. I will set up an opportunity for client to meet with the officer at the corps to encourage him to try out a service.